



FREQUENTLY ASKED QUESTIONS

HRD AWARDS 2026

(EMPLOYERS)

1. WHAT IS HRD AWARDS 2026?

- I) The HRD Awards is the highest national recognition in the field of human capital development, awarded by the Human Resource Development Corporation (HRD Corp).
- II) The Awards were introduced by HRD Corp in 2001 to recognise its registered employers who have contributed significantly to the field of human resource development in their organisation and at the national level.

2. WHO IS ELIGIBLE FOR THE HRD AWARDS 2026 PROPOSAL SUBMISSION?

Employers who have fulfilled three (3) criteria below are eligible to participate in the Awards 2025:

- I) **Employers with high levy utilisation in 2025** (*Large employers $\geq 90\%$, SME $\geq 85\%$*).
- II) **Levy Compliance** – No outstanding levy arrears or interest.
- III) **Legal Compliance** – No ongoing or outstanding legal cases.

3. HOW WILL EMPLOYERS BE NOTIFIED IF THEY ARE ELIGIBLE TO PARTICIPATE?

The secretariat will email the invitation, together with the submission link and guidelines to all eligible employers. The sharing session will be conducted subsequently.

4. WHERE WILL THE INVITATION BE SENT?

The invitation will be sent to the email addresses registered by employers during the employer registration process and training grant submission.

5. I BELIEVE I MEET THE CRITERIA, BUT I HAVEN'T RECEIVED AN INVITATION.

If you feel you are eligible to participate but have not yet received an invitation, kindly reach out to us at **hrdawards2026@hrdcorp.gov.my**. Our team will be happy to assist in verifying your eligibility and ensuring your details are correctly registered for the Awards.

6. WHO ARE THE JUDGES AND HOW ARE THEY CHOSEN?

The evaluation process comprises two stages. An internal evaluation will be conducted initially, followed by an external evaluation by a panel of judges comprising leading industry experts. These judges have been carefully selected based on their extensive experience in the learning and development sector. They represent a diverse range of industries, including the public, private and non-profit sectors.

7. HOW AND WHEN WILL I BE NOTIFIED OF MY APPLICATION STATUS?

You will receive an email from the secretariat regarding your shortlisting after evaluation. The final winner will be announced at the awards ceremony.

8. WHEN WILL THE AWARDS CEREMONY BE HELD?

The award ceremony is tentatively slated for 25 November 2026. More information will be available soon.

9. WHAT IS THE DEADLINE FOR PROPOSAL SUBMISSION?

Submission must be made strictly before or on 2 October 2026, 6.00 pm, using the online Submission Form, together with other supporting information or documents stated. Submissions after the deadline will be rejected.

10. CAN THE SUBMISSION BE MADE VIA EMAIL?

No. All information/documents must be submitted via the Submission Form available on our website.

11. I HAVE PARTICIPATED IN THE PREVIOUS HRD AWARDS. AM I ELIGIBLE TO PARTICIPATE AGAIN?

Previous winners of the Human Resources Minister's and HRD Corp Awards are not eligible to compete in the same category for two (2) years. However, they may still participate in the Excellence Award (Bronze) category. Past participants who did not win are encouraged to reapply. All submissions will be evaluated based on the outcomes and achievements, aligned with the organisation's annual training plan.

12. ARE THERE ANY CHARGES IMPOSED FOR EMPLOYERS TO PARTICIPATE IN THE HRD AWARD 2026?

HRD Corp is not imposing any charges for employers to participate in the HRD Awards 2026.

13. WILL THERE BE A BRIEFING SESSION FOR THE HRD AWARDS 2026?

The awards committee will conduct special briefing sessions on guidelines and award information. To participate in one of these sessions, please register your interest and email hrdawards2026@hrdcorp.gov.my

14. WHAT IS THE RECOGNITION GIVEN TO THE WINNERS OF THE HRD AWARDS 2026?

Winners will be given prestigious trophies and certificates of excellence.

15. CAN WE ANSWER THE QUESTIONS WITHOUT PROVIDING ANY SUPPORTING DOCUMENTS?

Employers are advised to provide a combination of detailed explanations and relevant supporting documents for every question to strengthen their submissions. Supporting documents are therefore necessary to improve an employer's chances of winning.

16. DO WE NEED TO PROVIDE ANSWERS FOR ALL SEGMENTS IN THE PROPOSAL TEMPLATE OR CAN WE SELECT WHICH QUESTIONS TO ANSWER?

All segments must be answered according to your selected award category template. Employers can indicate "not applicable" if a question is not relevant to them. However, please be reminded that the winners will be selected based on the highest marks obtained for all questions in the proposal.

17. HOW CAN I CONTACT THE HRD AWARDS SECRETARIAT?

For more details and enquiries, you may email to hrdawards2026@hrdcorp.gov.my